**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 12th February, 2020, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

Present: Councillors G. Bickford (Vice Chair), F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: N. Uden (QinetiQ) and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No persons present notified the meeting that they intended to record the proceedings.
5. **To receive apologies for absence.**
6. Apologies for absence were received from County Councillor Mike Steptoe and District Councillor Daniel Efde.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 11th December, 2019.**
10. Proposed Councillor Pitts, seconded Councillor Giles that the minutes of the Full Council meeting held on 11th December, 2019 be signed as a correct record. Carried.
11. **To sign as a correct record the minutes of the Extraordinary Council meeting held on 18th December, 2019.**
12. Proposed Councillor Pitts, seconded Councillor Holyland that the minutes of the Extraordinary Council meeting held on 18th December, 2019 be signed as a correct record. Carried.
13. **To receive a report from the District and County Councillors for the area on any matters of interest.**
14. No District or County Councillors were present at the meeting.
15. **Training**
16. Proposed Councillor Pitts, seconded Councillor Bickford that the Clerk register for an online training course in respect of Data Protection provided by EALC at a cost of £14.00 plus VAT. Carried unanimously.
17. **Financial Matters**
18. Proposed Councillor Pitts, seconded Councillor Giles that the payment requests for December 2019/February 2020 be approved. Carried unanimously.
19. Proposed Councillor Pitts, seconded Councillor Holyland that the receipts for December 2019/February 2020 be approved. Carried unanimously.
20. Proposed Councillor Bickford, seconded Councillor Giles that the Bank Reconciliation as at 31st December 2019 be approved. Carried unanimously.
21. Proposed Councillor Bickford, seconded Councillor Giles that the accounts for the nine months to 31st December 2019 be approved. Carried unanimously.
22. **Data Protection**
23. Proposed Councillor Giles, seconded Councillor Pitts that the updated documents relating to the Council’s Data Protection Policy be noted and approved. Carried unanimously*.*
24. **Planning**
25. The Clerk advised that there was nothing to report in respect of Rochford District Council Planning Applications 19/00950/FUL and 19/00951/LBC relating to St Mary the Virgin Church.
26. No other Planning Applications had been received.
27. **Report of Meetings Attended**
28. No meetings had been attended.
29. **Clerk’s Report**
30. The Clerk had nothing to report that had not been dealt with in the meeting.
31. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
32. The matter of the reduction of the MOD firefighting team on the Island was raised.
33. A brief report was given regarding the issue of passes to the Island.
34. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
35. No information was exchanged.

The meeting closed at 8.10 pm

Issued 18th February 2020